

SMALL WOODS ASSOCIATION
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

Company No. 03919849 (England and Wales)
Registered Charity No. 1081874

SMALL WOODS ASSOCIATION

COMPANY INFORMATION

Directors and Trustees	John Blessington Phil Burton Jerry Langford (Resigned 25th September 2019) Christopher Duncan Alyson May Beverly Tyley Alastair Squire Philip Tidey Peter Watson Gary Madders (Resigned 1st June 2019) Gary Battell
Company Secretary	Christopher Duncan
Company Number	03919849 (England & Wales)
Charity Number	1081874
Registered Office	Station Road, Coalbrookdale, Telford, Shropshire, TF8 7DR
Accountants	James, Holyoak & Parker Limited, 1 Knight's Court, Archers Way, Battlefield Enterprise Park, Shrewsbury, Shropshire, SY1 3GA

SMALL WOODS ASSOCIATION

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SMALL WOODS ASSOCIATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2020

The trustees, who are also directors of the charity, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of the Charities SORP 2015 (FRS102).

Charity information

Small Woods Association is a registered charity and private company with no issued share capital, incorporated in England and Wales. The registered office is Station Road, Coalbrookdale, Telford, Shropshire, TF8 7DR. The registered company number is 03919849 (England & Wales), and the registered charity number is 1081874.

Trustees/Directors

The directors/trustees, who held office during the year and up to the date of signature of the financial statements was as follows:

- John Blessington
- Phil Burton
- Jerry Langford
- Christopher Duncan
- Alyson May
- Beverly Tyley
- Alastair Squire
- Gary Madders
- Phil Tidey
- Peter Watson
- Gary Battell

The subsidiary company, Heartwoods Limited, has its own board of directors, and Small Woods Association is the only member. Heartwoods produces its own financial statements which are consolidated into the group accounts.

Governing document and charity objective

The charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association. The charity's object is to advance education in the conservation of small woodlands. The principal activities are training and educational courses, apprenticeships, and taster sessions in small woodland management and wood product making, seminars, events, an annual conference and advice. The charity also runs demonstration projects at local, regional and national level, which offer advice, networking and support for practitioners, owners, community groups and woodland initiatives, or help disadvantaged groups by offering training and a route into woodland work.

The day to day operations were controlled by Ian Baker, Chief Executive and reported to the trustees. All Charity staff (bar one) are part time and the charity also benefits from a number of dedicated volunteers.

Development, activities and achievements this period

2019/20 has been another year of consolidation and steady growth for the Small Woods Association. Although the reporting year included the beginning of the Covid-19 crisis, the main effects of this will be felt in 2020/21 and probably beyond.

The year saw stability in membership income, despite the poor economic situation that has seen many membership organisations experiencing a decline. During the year we ran over 20 events and visits, widespread across the UK, in England, Scotland and Wales attended 168 members.

All were well attended and provided a good opportunity for staff and board to meet members. Our regional coordinators grew in number, with 5 now covering areas from Devon to East Anglia, the North Midlands and South East.

Our annual Skill Share event and AGM was held in September at the Green Sand Trust in Bedfordshire, with Rebecca Oakes, Bill Hogarth Memorial Trust, as the main speaker.

Smallwoods magazine continues to be very well received and is going from strength to strength under the editorship of Derek Niemann. Our website has been undergoing an overhaul through the year which has improved the information held on the site, although further planned improvements are yet to be implemented. Our social media channels continue to grow strongly, with over 10,000 supporters across the various channels we maintain; Facebook, Twitter and Instagram. Social Media is also an important channel for local communication, with dedicated pages maintained for projects across Wales, and for the Telford Woods Project.

SMALL WOODS ASSOCIATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

The Small Woods e-Newsletter has seen gradual growth with an increase of more than 100 extra recipients between April 2019 and April 2020 (from 1,821 to 1,933 recipients respectively). This correlates to the number of new members seeking communication from Small Woods online. Engagement with the e-newsletter is good and spiked in March 2020, due to the Covid-19 lockdown.

As well as our normal events we ran two well attended demonstration events in Scotland to illustrate good practise using low impact solutions for woodland management. During the period close to 5,000 hours were donated by over 350 volunteers in 2019/20.

90 courses took place, with a total of 414 participants, held mainly at the Green Wood Centre covering a wide range of practical, craft and theoretical topics. Many of the courses are accredited through the Open College Network in England, or Agored in Wales, a key factor in the popularity of the courses. The number of courses is similar to that in 2018/19.

We also continued our focus on Coppice restoration, with work in 3 woods where the Trust has direct management responsibilities. This has also included support of 1 Coppice Apprentice and the continued popularity of the Coppice Products web site. We maintain a successful coppice volunteer group to working on coppice restoration. In addition, we run a successful internship programme, which has supported 6 interns through the year.

Our projects in Wales are managed under the banner of Coed Lleol, the Small Woods Association in Wales. The Welsh team supports woodland health and wellbeing activities through a wide range of partnership programmes including, Actif Woods Wales; Connecting People and Nature; Working with Nature; Dyfi Biosphere Outdoor Health and Lost Peatlands.

The programmes together cover the counties of Ceredigion, Anglesey, Flintshire, Merthyr Tydfil, Neath Port Talbot, Swansea, Gwynedd, Rhondda Cynon Taf, Wrexham, Denbighshire, Pembrokeshire, Powys and Carmarthenshire.

During 2019-20, the Actif Woods Wales and Outdoor Health programmes reached 782 participants and the Connecting People and Nature project had 431 people attend activities. The projects employed 20 part time members of staff, and approximately 30 contracted leaders.

In addition, two scoping projects; Green Health & Access West Wales and Dyfi Biosphere Outdoor Health will allow Coed Lleol/Small Woods to expand the woodland wellbeing work in the future. These projects have undertaken valuable consultation exercises and the results will inform our decisions and future project planning. Additionally, The Lost Peatlands Project expands our woodland wellbeing into a slightly new environment in the uplands around Rhondda Cynon Taf and Neath Port Talbot, with a significant element of learning about natural heritage of the area.

We have continued to deliver the project "Building Better Opportunities" which provides woodland and wood working opportunities for those trying to get back into the work place after time out. The project has supported over 80 people to date. Building Better Opportunities (BBO) funding will support projects in England that tackle poverty and promote social inclusion. BBO is funded by The National Lottery Community Fund and the European Social Fund.

Thanks go to Ernest Cooke, H B Allen Trust, The Banister Trust, Severn Trent Water, Wesleyan Assurance, Sprayway, Natural Resources Wales, Healthy and Active Fund (Sports Council Wales), DEFRA, The Big Lottery, Welsh Government Enabling Natural Resources and Wellbeing Fund (ENRaW), Natural Resources Wales, Merthyr GP Cluster, Neath Port Talbot Council, Telford and Wrekin Council, Heritage Lottery Fund and the European Commission for their considerable financial support in these achievements.

Transactions and Financial Position

Full details of the financial activities are provided on pages 9 to 18. Overall turnover for the year has risen to £933,443 (2019: £698,173). The reported surplus on unrestricted funds amounted to £92,748, and a further £51,013 was generated on restricted activities.

The General Reserve at 31 March 2020 stands at £333,663, which is in line with the budgeted outturn for the year

The amounts of £6,025 and £103,129 are held in Designated Funds and Restricted Funds respectively. These represent the amounts set aside by the charity specifically for the support of ongoing projects.

SMALL WOODS ASSOCIATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

A balance of £315,390 is held on Capital Reserve, mostly fixed building assets. This also includes the sum maintained by Trustees on the advice of the Charity Commission, in order to meet contingencies and potential liabilities that may arise in the event of a contraction of activities.

The improved finances have led to a welcome increase in cash balances at 31 March 2020 to £235,456 (2019: £95,641).

Tangible Fixed Assets for use by the Charity

Details of movements in fixed assets are set out in note 9 to the accounts.

Subsidiary Undertaking

The subsidiary company, Heartwoods Limited, has its own board of directors, and Small Woods Association is the only member. Heartwoods produces its own financial statements which are consolidated into the group accounts.

Trustees Appointment, Induction and Training

The trustees are elected under the terms of the Memorandum & Articles of Association. One third of the trustees must retire at each AGM.

Trustees are familiar with the practical work of the charity and engage with its work in a variety of ways from events to courses. New trustees are supplied with copies of:-

- The main documents which set out the operational framework of the charity, including the Memorandum & Articles of Association.
- The current financial position as set out in the latest published accounts.
- Copies of recent Board Meeting minutes.

Trustees who have not already done so are required to attend core training for new volunteers.

Risk Management

The trustees review the major risks faced by the charity on a regular basis and it is considered that the implementation of strong budgetary and other key financial controls will provide sufficient resources in the event of adverse conditions. The trustees also examine other operational and business risks faced by the charity and confirm that systems and controls are in place which should mitigate against any significant risks.

Statement of trustees' responsibilities

The trustees (who are also directors of Small Woods Association for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

SMALL WOODS ASSOCIATION

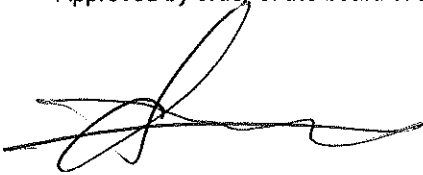
**INDEPENDENT CHARTERED ACCOUNTANTS' REVIEW REPORT TO THE MEMBERS/TRUSTEES OF
SMALL WOODS ASSOCIATION**

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant accounting information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant accounting information and to establish that the independent examiner is aware of that information.

Approved by order of the board of trustees on 10th October 2020 and signed on its behalf by:

A handwritten signature in black ink, appearing to be 'John Blessington', written over a horizontal line.

John Blessington
Trustee

SMALL WOODS ASSOCIATION

**INDEPENDENT CHARTERED ACCOUNTANTS' REVIEW REPORT TO THE MEMBERS/TRUSTEES OF
SMALL WOODS ASSOCIATION**

We have reviewed the financial statements of Small Woods Association for the year ended 31 March 2020, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes 1 to 16. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the Charitable Company's trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011 and the terms of our engagement letter dated 30 August 2018. Our review has been undertaken so that we may state to the Charitable Company's trustees those matters we have agreed with them in our engagement letter and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company and the Charitable Company's trustees as a body for our work, for this report or the conclusions we have formed.

Directors' Responsibility for the Financial Statements

As explained more fully in the Trustees' Responsibilities Statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Accountants' Responsibility

Our responsibility is to express a conclusion based on our review of the financial statements. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), Engagements to review historical financial statements and ICAEW Technical Release TECH 09/13AAF Assurance review engagements on historical financial statements. ISRE 2400 also requires us to comply with the ICAEW Code of Ethics.

Scope of the Assurance Review

A review of financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. We have performed additional procedures to those required under a compilation engagement. These primarily consist of making enquiries of management and others within the entity, as appropriate, applying analytical procedures and evaluating the evidence obtained. The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (UK and Ireland). Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements have not been prepared:

- so as to give a true and fair view of the state of the charitable company's affairs as at 31 March 2020, and of its profit for the year then ended;
- in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities);
- in accordance with the requirements of the Companies Act 2006.

Robert Humphreys BEng FCA
for and on behalf of James, Holyoak & Parker Limited

Date: 10th October 2020

Chartered Accountants

1 Knights Court
Archers Way
Battlefield Enterprise Park
Shrewsbury
Shropshire
SY1 3GA

SMALL WOODS ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2020

Summary Income and Expenditure Account

	Notes	Restricted £	Unrestricted £	Total 2020 £	Total 2019 £
Income from:					
Donations & legacies	2	8,055	130,913	138,968	133,778
Income from charitable activities	3	552,645	240,326	792,971	563,625
Investment income	4	-	1,504	1,504	770
Total incoming resources		560,700	372,743	933,443	698,173
Expenditure on:					
Charitable activities	5	509,687	279,995	789,682	651,267
Transfers between funds	14	-	-	-	-
Net income/(expenditure) and net movement in funds		51,013	92,748	143,761	46,906
Reconciliation of funds:					
Total funds brought forward	14	52,116	562,330	614,446	567,540
Total funds carried forward	14	<u>103,129</u>	<u>655,078</u>	<u>758,207</u>	<u>614,446</u>

The Statement of Financial Activities includes details of all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

SMALL WOODS ASSOCIATION

BALANCE SHEET
AS AT 31 MARCH 2020

	Notes	Group		Company	
		2020	2019 £	2020	2019 £
Fixed assets					
Tangible assets	9	336,456	347,804	336,456	347,804
Investments	10	-	-	100	100
		<u>336,456</u>	<u>347,804</u>	<u>336,556</u>	<u>347,904</u>
Current assets					
Debtors	11	223,236	203,884	223,236	203,884
Cash at bank and in hand		235,456	95,641	235,456	95,641
		<u>458,692</u>	<u>299,525</u>	<u>458,692</u>	<u>299,525</u>
Creditors: amounts falling due within one year	12	<u>(36,941)</u>	<u>(32,883)</u>	<u>(37,399)</u>	<u>(33,341)</u>
Net current assets		<u>421,751</u>	<u>266,642</u>	<u>421,293</u>	<u>266,184</u>
Net assets		<u>758,207</u>	<u>614,446</u>	<u>757,849</u>	<u>614,088</u>
Charity funds					
Unrestricted funds	14	655,078	562,330	654,720	561,972
Restricted funds	14	103,129	52,116	103,129	52,116
		<u>758,207</u>	<u>614,446</u>	<u>757,849</u>	<u>614,088</u>

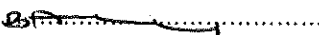
The trustees have prepared group accounts in accordance with section 398 of the Companies Act 2006 and section 138 of the Charities Act 2011. These accounts are prepared in accordance with the special provisions of Part 12 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

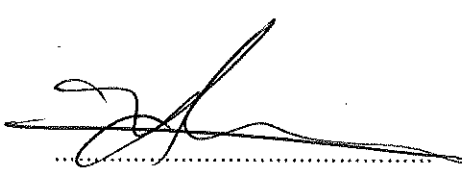
For the year ending 31 March 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements were approved and authorised for issue by the Board of Trustees on 10th October 2020 and signed on its behalf by:


Beverly Tyley
Director and Trustee


John Blessington
Director and Trustee

The notes on pages 11 to 18 form part of these financial statements.

Company Registration Number: 03919849 (England & Wales)

SMALL WOODS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

1. Summary of significant accounting policies

1.1 General information and basis of preparation

Small Woods Association is a private company limited by guarantee, and a registered charity in England / Wales . The company number is 03919849 (England & Wales), and the registered charity number is 1081874. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Station Road, Coalbrookdale, Telford, Shropshire, TF8 7DR. The nature of the charity's operations and principal activities are that of the advancement of education in the preservation of small woodlands.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016) , the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year. There have been no material adjustments arising from transition to SORP (FRS 102).

1.2 Group financial statements

These financial statements consolidate the results of the charity and its wholly-owned subsidiary, Heartwoods Limited, on a line by line basis. A separate Statement of Financial Activities, or income and expenditure account, for the charity itself is not presented because the charity has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006.

1.3 Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Unrestricted funds include a revaluation reserve representing the restatement of listed UK investments at market value.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

1.4 Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Voluntary income is received by way of grants, donations and gifts, and is included in full in the Statement of Financial Affairs when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Where entitlement is dependant on the fulfilment of one or more specified conditions, grants received by the charity are recognised and taken into revenue unless the conditions are within the charity's control and uncertainty exists as to whether the conditions will be fulfilled.

SMALL WOODS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

1.4 Income recognition (continued)

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers is not included in the financial statements.

Investment income is included as it becomes receivable.

1.5 Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

1.6 Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Land and buildings	2% on a straight line basis
Plant and office equipment	10% on a reducing balance basis
Motor vehicles	20% on a straight line basis

1.7 Fixed asset investments

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains / (losses) on investments' in the SoFA if the shares are publicly traded or their fair value can otherwise be measured reliably.

1.8 Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

1.9 Pensions

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

1.7 Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

1.8 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

SMALL WOODS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

2. Income from donations and legacies

	Restricted £	Unrestricted £	Total 2020 £	Total 2019 £
Memberships	-	82,985	82,985	84,225
Gift Aid	-	26,400	26,400	10,433
Donations	8,055	21,528	29,583	39,120
	<u>8,055</u>	<u>130,913</u>	<u>138,968</u>	<u>133,778</u>

3. Income from charitable activities

	Restricted £	Unrestricted £	Total 2020 £	Total 2019 £
Grants from funders	545,350	135,167	680,517	448,481
Training courses	30	55,100	55,130	80,461
Other income	7,265	50,059	57,324	34,683
	<u>552,645</u>	<u>240,326</u>	<u>792,971</u>	<u>563,625</u>

4. Income from investments

	Restricted £	Unrestricted £	Total 2020 £	Total 2019 £
Interest received on cash deposits	-	1,504	1,504	770
	<u>-</u>	<u>1,504</u>	<u>1,504</u>	<u>770</u>

SMALL WOODS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

5. Analysis of expenditure on charitable activities

	Restricted £	Unrestricted £	Total 2020 £	Total 2019 £
Costs directly allocated to activities				
Salaries & wages (note 8)	282,220	151,026	433,246	364,289
Management charges across funds	80,540	(80,540)	-	-
Project costs and associated training expenses	91,462	38,765	130,227	102,321
Magazine production costs	-	20,680	20,680	19,828
Meeting expenses	-	653	653	2,764
Staff, volunteer and apprentice costs	25,394	27,764	53,158	46,416
Sundries	4,255	14,788	19,043	11,461
Advertising	460	3,270	3,730	1,359
Depreciation	-	14,039	14,039	14,432
Irrecoverable VAT	3,828	8,387	12,215	5,277
Irrecoverable VAT relating to prior period	-	-	-	2,309
Events costs	-	-	-	13,993
Bank charges	-	1,175	1,175	2,239
Support costs				
Printing, postage and stationery	1,454	3,758	5,212	3,279
Legal, professional and accountancy	5,000	28,453	33,453	7,301
Telephone	2,082	2,293	4,375	1,981
Rent, power and insurance	3,405	17,984	21,389	12,759
Repairs, maintenance and computer supplies	9,587	28,000	37,587	39,259
Profit on sale of fixed asset	-	(500)	(500)	-
	<u>509,687</u>	<u>279,995</u>	<u>789,682</u>	<u>651,267</u>

6. Net deficit for the year

	2020 £	2019 £
Net deficit is stated after charging:		
Depreciation of tangible fixed assets owned by the charity	14,039	14,432
Fees payable to the charity's independent examiner	4,750	4,750
	<u>18,789</u>	<u>19,182</u>

7. Trustees' and key management personnel remuneration and expenses

No remuneration was paid to trustees during the year.

Remuneration paid to key management personnel was as follows:

2020 Number	2019 Number	2020 £	2019 £
5	5	116,868	99,490

There were no re-imbursments of trustees' expenses during the year

SMALL WOODS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

8. Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2020 Number	2020 FTE	2019 Number	2019 FTE
Charitable activities	31	19	24	15
Governance	2	1	4	2
	<u>33</u>	<u>20</u>	<u>28</u>	<u>17</u>

The total staff costs and employees benefits was as follows:

	2020 £	2019 £
Wages and salaries	408,800	341,288
Employer's pension contributions	7,697	9,605
Social security costs	16,749	13,396
	<u>433,246</u>	<u>364,289</u>

No employee received total remuneration and employee benefits of more than £60,000.

9. Tangible fixed assets

	Land and buildings £	Plant and office eq't £	Motor vehicles £	Total £
Cost or valuation:				
At 1 April 2019	390,451	213,146	26,318	629,915
Additions	-	2,691	-	2,691
Disposals	-	-	(2,975)	(2,975)
At 31 March 2020	<u>390,451</u>	<u>215,837</u>	<u>23,343</u>	<u>629,631</u>
Depreciation:				
At 1 April 2019	102,252	153,541	26,318	282,111
Charge for year	7,809	6,230	-	14,039
Eliminated on disposal	-	-	(2,975)	(2,975)
At 31 March 2020	<u>110,061</u>	<u>159,771</u>	<u>23,343</u>	<u>293,175</u>
Net book value:				
At 1 April 2019	<u>288,199</u>	<u>59,605</u>	<u>-</u>	<u>347,804</u>
At 31 March 2020	<u>280,390</u>	<u>56,066</u>	<u>-</u>	<u>336,456</u>

Leasehold land and buildings were valued on an open market basis by Wiggins Lockett Thompson Limited Chartered Surveyors (regulated by RICS) at a value of £290,000 as at 17 August 2017. The trustees consider that this is materially in line with the reported net book value on a historic cost basis.

SMALL WOODS ASSOCIATION

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FOR THE YEAR ENDED 31 MARCH 2020

10. Fixed asset investments

	Group		Company	
	2020 £	2019 £	2020 £	2019 £
UK listed investments				
Cost at 31 March 2019 and 2020	-	-	100	100

The Charity's investment of £100 refers to the ownership of the wholly owned subsidiary company Heartwoods Limited, a company incorporated in England and Wales. Further details are provided at note 15.

11. Debtors

	Group		Company	
	2020 £	2019 £	2020 £	2019 £
Trade debtors	122,429	51,121	122,429	51,121
Other debtors	100,807	152,763	100,807	152,763
	223,236	203,884	223,236	203,884

12. Creditors: amounts falling due within one year

	Group		Company	
	2020 £	2019 £	2020 £	2019 £
Loan from subsidiary undertaking	-	-	1,758	1,758
Social security and other taxes	9,114	4,624	9,114	4,624
Trade creditors and accruals	27,827	28,259	26,527	26,959
	36,941	32,883	37,399	33,341

13. Analysis of net assets between the funds

	Unrestricted funds £	Capital fund £	Other designated funds £	Restricted fund £	Total £
Fixed assets	56,066	280,390	-	-	336,456
Net current assets	277,597	35,000	6,025	103,129	421,751
	333,663	315,390	6,025	103,129	758,207

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14. Fund reconciliation

	As at 1 April 2019 £	Income £	Expenditure & gains/(losses) £	Transfers £	As at 31 March 2020 £
Unrestricted:					
General reserve	228,102	325,834	(211,299)	(8,974)	333,663
Designated funds:					
Capital fund	323,199	-	-	(7,809)	315,390
Other designated funds	11,029	46,909	(68,696)	16,783	6,025
Total unrestricted funds	562,330	372,743	(279,995)	-	655,078
Restricted funds:					
Coed Lloel	26,978	382,134	(343,730)	-	65,382
Bringing Better Opportunities	237	39,645	(39,882)	-	-
Connecting People with Nature	(106)	22,098	(21,267)	-	725
Working with Nature	-	31,512	(26,917)	-	4,595
Social Enterprise	25,007	85,311	(77,891)	-	32,427
Total restricted funds	52,116	560,700	(509,687)	-	103,129
Total funds	614,446	933,443	(789,682)	-	758,207

The balance maintained on the Capital Fund represents the aggregate of the net book value of the land and buildings and the provision for closure costs of the charity. A regular review of the adequacy of the provision for closure costs is carried out by the directors.

The balance maintained on the Designated Fund represents the amount set aside by the charity specifically for the support of ongoing projects.

SMALL WOODS ASSOCIATION

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15. **Subsidiary undertaking**

On 2 April 2002, Heartwoods Limited was incorporated in England and Wales as a Company Limited by guarantee, with one member, Small Woods Association. Heartwoods Limited operates within the forestry and woodlands sector providing management and development services to businesses therein though it has not traded for some time. A summary of the Heartwoods Limited net assets position is given below:-

	2020 £	2019 £
Current assets	1,758	1,758
Creditors: Amounts falling due within one year	(1,300)	(1,300)
Net current assets	<u>458</u>	<u>458</u>
Capital and reserves		
Share capital	100	100
Profit and loss account	<u>358</u>	<u>358</u>
	<u>458</u>	<u>458</u>

16. **Related party transactions**

No material transactions with related parties occurred during the year.